

Constitution of the Unions

1. The Association shall be called The Unions, hereinafter referred to as the Association.
2. Membership of the Association is open to all past pupils and teachers of Union College, Tellippalai, Sri Lanka.
 - 2a. All the eligible persons present at the inaugural meeting of the Association shall automatically become members of the Association.
 - 2b. Further new members shall be proposed by an existing member and approved by the Executive Committee.
 - 2c. Candidates for Honorary membership shall be proposed, seconded and supported by a total of at least FIVE life Members with a brief dossier of their services rendered to The Unions. Proposal should be submitted to the committee and approved at the AGM of the Association.
(Amended at the AGM 2004)
3. The objectives of the Association shall be:

To act as a focus enabling old students and teachers of Union College to get together in fellowship.

To act as a forum to provide opportunities for exchange of information and facilitate cultural and intellectual development of the members.

To raise funds to support the various educational needs and general well being of Union College, Tellippalai, Sri Lanka.

To affiliate and promote societies involved in sporting and cultural activities.
4. The authority to conduct business on behalf of the Association shall be vested in an Executive Committee consisting of President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Social Secretary, Assistant Social Secretary, Sports Secretary, Assistant Sports Secretary and Five committee members.
(Amended at the AGM 2006)
 - 4a. Nominees for the posts of the President, Secretary and Treasurer of the Executive Committee must be life members.
(Amended at the AGM 2004)
5. Meetings
 - 5.1. An Annual General Meeting of all members of the Association shall be held each year during the period September to October. Executive Committee Members shall be elected at every second AGM and shall hold office for two years. They shall be eligible to stand for re-election at the end of each term unless otherwise disqualified.

Nominations of persons for election to the Executive Committee shall be submitted in writing to the secretary not less than sixty days before the date set for the AGM. Nominations shall be proposed and seconded respectively by members of the Association eligible to vote at the election.

The Secretary shall, not less than thirty days before the AGM, give notice to all members of all nominations required within the prescribed time.

The election of the members of the Executive Committee shall be decided by a vote of those members eligible to vote and voting at the AGM.

- 5.2. A Special General Meeting may be summoned at the request of the President or at the request of five Executive Committee Members.
- 5.3. Such a request to call a Special General Meeting shall be in writing to the Secretary, the notice summoning a SGM shall be dispatched within ten days of the date of the written request and the meeting itself shall be held within twenty one days of the written request
- 5.4. A meeting of the Executive Committee shall be called at the request of the President or at the written request of five members of the Executive Committee.
- 5.5. A member of the Executive Committee shall cease to be a member of the Executive Committee
 - a). upon his/her death;
 - b). upon his/her resigning the said office;
 - c). upon his/her failure to attend three consecutive meetings of the Executive Committee in any one term of office;
 - d). upon his/her removal on vote of no-confidence at an SGM by a vote of eligible members at the said meeting.

6. Notice

Two weeks notice shall be given for the Annual General and Special

General Meetings one week's notice shall be given for a meeting of the Executive Committee.

7. Quorum

For Annual General and Special General Meetings, the quorum shall be one tenth of the total membership or minimum 20 of members.

The Quorum for a committee meeting shall be five.

8. Accounts

8.1. Three Accounts (one current and two deposits) on behalf of the Association shall be maintained at a bank or building society.

8.2. The President, the Secretary and the Treasurer shall be the authorized persons to operate the accounts on behalf of the Association.

8.3.1. All life membership subscription shall be credited to one of the deposit account of the Association held in a bank or building society as decided by the Executive Committee. No member/Executive Committee shall be authorized to withdraw any money (Principal) from this account.

However, the Executive Committee shall authorize the 'authorized persons' as defined in section 8.2 to transfer part / all of the accrued interest in this account to the current account of the Association if/when required, for the smooth running of the Association.

8.3.2. All other money (except life membership) received shall be credited to the current/deposit account of the Association held in a bank or building society as decided by the Executive Committee. All withdrawals from such an account

shall be by cheque signed by at least two of the 'authorized persons' as defined in section 8.2, one of whom shall be the Treasurer.

8.4. A proper, correct and up to date account of all moneys received on behalf of the Association and of all disbursements shall be maintained by the Treasurer and an audited Statement of Accounts shall be presented to the Annual General Meeting.

8.5. All assets of the Association shall be vested in the Executive Committee.

9. Resolution

9.1. Any member proposing to move:

a). A vote of no-confidence in the Executive Committee or any member thereof, or

b). An amendment to the constitution shall comply with the provisions relating to notice of nominations for membership of the Executive Committee, as shall the Secretary upon receipt of notice of such a resolution.

10. Amendment to the Constitution

A proposal to amend the constitution shall be presented in writing to the Executive Committee and discussed at an Annual General Meeting or Special General Meeting. Such an amendment should be approved by at least two thirds of the votes cast by paid up members attending that Annual General Meeting or Special General Meeting.

(Amended at the AGM 2007).

11. Dissolution of the Association

In the event of the Association being dissolved, the Executive Committee shall transfer all the assets of the Association to Union College, Tellippalai, Sri Lanka.

12. Subscription

12.1. Every member shall be required to subscribe a sum of £12.00 per annum as a membership fee to defray the expenses of the Association.

(Amended at the AGM 2002)

12.1.1. Or any member shall subscribe a one off payment of £100.00 (one hundred pounds) and become a life member of the Association.

(Amended at the AGM 2002)

12.2. The subscription may be varied by a majority vote at an AGM or SGM.

12.3. Any member who, on the day of an AGM or SGM has not paid his/her current subscription shall be ineligible to vote at the said meeting.

13. Affiliated Societies

13.1 Societies involved in sporting and cultural activities whose aims and functions are not in conflict with those of the association (THE UNIONS) shall be affiliated to the association.

13.2 Affiliation of a society to the association (THE UNIONS) shall be presented in writing to the Executive Committee and discussed at an AGM or SGM and agreed

by a simple majority of the votes cast by paid up members attending that AGM or SGM.

- 13.3 The termination of the affiliation of a society to the association (THE UNIONS) shall be presented in writing to the Executive Committee and discussed at an AGM or SGM and agreed by a simple majority of the votes cast by paid up members attending that AGM or SGM.
- 13.4 The affiliated societies shall have their own constitution and executive committee to conduct their business.
- 13.5 The President, Secretary, Treasurer and Sports or Social Secretary (dependent on the type of affiliated society) of the association (UNIONS) shall have membership in the Executive Committee of the affiliated societies.
- 13.6 The chairperson/President of the affiliated society shall be nominated by the Executive Committee of the association (THE UNIONS) OR by the association (THE UNIONS) at an AGM or SGM by a simple majority of votes cast by paid up members attending that AGM or SGM.

(Amended at the AGM 2008).